

29TH
ANNUAL GENERAL MEETING
2019-2020

SELF

**SELF EMPLOYERS' LEASING
AND FINANCE LIMITED**

SELF EMPLOYERS' LEASING AND FINANCE LIMITED

CIN: U65910KL1991PLC006113

Reg. Office: 7/97 P, K.K. Building, Aravind Ghosh Road, Calicut - 673 001

PH: 0495-2368722

BOARD OF DIRECTORS

T. D. JOSEPH	Chairman Cum Managing Director
K. HASSAN KOYA	Director
V.P. MOHANDAS	Director
M.JOY VARGHESE	Director
SREEKANTAN. C	Director
MATHEWKUTTY JACOB	Director

REGD. OFFICE

7/97 P, K K BUILDING, AG ROAD, KOZHIKODE-673001

BANKERS

CANARA BANK
CORPORATION BANK
KERALA MERCANTILE CO-OP. BANK
FEDERAL BANK

AUDITORS

M/S. R.B. PAI & ASSOCIATES
CHARTERED ACCOUNTANTS, KOTTAYAM

COMPANY SECRETARY

VINEETH. T
COMPANY SECRETARY, THRISSUR

BRANCH

KOTTATHIL BUILDING,
NEW MARKET ROAD,
KOTTAYAM

NOTICE OF THE 29TH ANNUAL GENERAL MEETING

NOTICE is hereby given that the 29th Annual General Meeting of the members of M/s Self Employers' Leasing and Finance Limited will be held on Wednesday, 30th December, 2020 at 10.30 AM through Video Conferencing (VC)/Other Audio Visual Means (OAVM), to transact the following business;

ORDINARY BUSINESS:

Item No 1 – Adoption of Financial Statements, Report of Board of Directors & Auditors' thereon

To consider and adopt the Audited Balance Sheet as at March 31, 2020, the Statement of Profit & Loss and the cash flow statement for the year ended on that date and the reports of the Board of Directors and Auditors thereon.

Item No 2 - Re-appointment of Director retiring by rotation

To appoint Mr K Hassan Koya (DIN: 0284477) as a Director, who retires by rotation and being eligible, offers himself for re-appointment.

Item No 3 - Re-appointment of Director retiring by rotation

To appoint Mr Mohandas Valiya Parambath (DIN: 00537312) as a Director, who retires by rotation and being eligible, offers himself for re-appointment.

By order of the board

For Self Employers Leasing and Finance Limited

sd/-

Joseph Thuruthumalayil Devasia

[DIN: 00593064]

Managing Director

27.11.2020

Kottayam

Notes:

1. Pursuant to General Circular numbers 20/2020 dated May 05, 2020 read with 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020 issued by Ministry of Corporate Affairs (MCA) (hereinafter collectively referred to as "the Circulars"), considering the outbreak of CoVID-19 pandemic, companies are allowed to hold Annual General Meeting (AGM) through VC/OAVM, without requiring mandatory physical presence of members at a common venue. Hence, in compliance with the Circulars, the members can attend and participate in the ensuing AGM through VC/OAVM.
2. A member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf at the AGM, and the proxy need not be a member of the Company. Since this AGM is being held pursuant to the Circulars through VC / OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice. The route map is not annexed to this Notice.
3. Participation of members through VC/OAVM will be reckoned for the purpose of ascertainment of quorum under Section 103 of the Companies Act, 2013. All resolutions shall continue to be passed through the facility of e-voting made available for the members.
4. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at <http://selflimited.org>. The AGM Notice is also disseminated on the website of CDSL (agency for providing the Remote e-Voting facility

and e-voting system during the AGM) i.e. www.evotingindia.com.

5. The details pursuant to Secretarial Standards – 2 on General Meetings issued by the Institute of Company Secretaries of India, in respect of Directors seeking re-appointment at this AGM is enclosed as Annexure A to this notice.
6. Pursuant to Rule 9A of the Companies (Prospectus and Allotment of Securities) Rules, 2014 as amended by the notification of Companies (Prospectus and Allotment of Securities) Third Amendment Rules, 2018 dated 02nd October, 2018, every holder who intends to transfer or subscribes to any securities of an unlisted public company shall ensure that all his existing securities are held in dematerialized form. In view of this and to eliminate all risks associated with physical shares and for ease of portfolio management, members holding shares in physical form are requested to consider converting their holdings to dematerialized form. Members can contact the Company's Registrar and Share Transfer Agent, M/s CDSL Ventures Limited, at their contact given elsewhere in the Notice for assistance in this regard.
7. The Company entered into agreement Central Depository Services (India) Limited [CDSL], Depository to enable the members to demat and hold the shares of the company in electronic form. Any member desirous to dematerialise his holding may do so through any of the depository participants who is connected to CDSL. **The ISIN of the equity shares of the Company is INE0FOY01010.**
8. In order to receive the statutory communications on time, the Company requests
 - a. The members who are holding shares in Physical mode to update their valid E-mail ID with the Registrar and Share Transfer Agent of the Company, M/s CDSL Ventures Limited through online mode at their website and
 - b. The members / beneficial owners holding shares in dematerialized form are requested to update their valid E-mail IDs with the respective depository participants from time to time.
9. The members holding shares in physical mode are requested to lodge/notify the communication for change of address, Bank details, ECS details, wherever applicable, mandates (if any) with the Company's Registrar and Share Transfer Agent, M/s CDSL Ventures Limited by sending e-mail to helpdesk@cdslindia.com
10. The members / beneficial owners holding shares in electronic form are requested to update user profile details to their depository participants and not to the Company or to the Registrar and Share Transfer Agent of the Company, as the Company is obliged to use only the data provided by the Depositories.
11. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.
12. The registers and other documents as required under statutory regulations, will be made available for inspection to the members, in electronic mode without any fee, during the Annual General meeting.

Voting through Electronic means:

13. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and MCA Circulars dated April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the EGM will be provided by CDSL.

14. The cut-off date for ascertaining members to attend the AGM and e-voting at the AGM is December 24, 2020.
15. The remote e-voting period commences on December 26, 2020 (9:00 AM) and ends on December 29, 2020 (3:00 PM). The e-voting module will be disabled by CDSL for voting thereafter. Those Members, who will be present in the AGM through VC / OAVM facility and have not cast their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system during the AGM.
16. The Members who have cast their vote by remote e-voting prior to the AGM may also attend/participate in the AGM through VC / OAVM but shall not be entitled to cast their vote again.
17. The voting rights of members shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date i.e. December 24, 2020.
18. The Company has appointed Mr CS Vineeth T, Practising Company Secretary, as the 'Scrutiniser' for conducting the E-Voting process in a fair and transparent manner.
19. The Board of Directors has appointed Mr Sreekantan Chathoth, Director and Mr Salumon C, Manager, Kozhikode Branch as the persons severally responsible for the entire e-voting process.
20. The Scrutiniser shall make a consolidated Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman within a period not exceeding 48 hours from the conclusion of the AGM.
21. The results would be declared on or after the date of AGM of the Company by the Chairman or the person authorized by him. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website and on the website of CDSL.
22. Any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e December 24, 2020, may obtain the login ID and password by sending a request at helpdesk.evoting@cdslindia.com. However, if he/she is already registered with CDSL for remote e-voting then he/she can use his/her existing User ID and password for casting the vote.

Contact Details		
Company's Registrar and Share Transfer Agent	CDSL Ventures Limited	I - 202, 2nd Flr (Deck Level) Tower No 4 ABV Belapur Rly Stn Belapur Navi Mumbai Maharashtra India 400614, Tel.No.:022-61216903/931 E-mail : helpdesk@cdslindia.com
Scrutinizer	CS Vineeth T Practicing Company Secretary	Vineeth.vt@gmail.com
E-voting Facility Provider	Central Depository Services India Limited	A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai – 400013 Tel : 022-23023333 Fax : 022-23002043 Email id :helpdesk.evoting@cdslindia.com

The Instructions for members for e-voting are as under:

- (i) The shareholders should log on to the e-voting website www.evotingindia.com.
- (ii) Click on “Shareholders” module.
- (iii) Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID
 - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.

OR

Alternatively, if you are registered for CDSL’s EASI/EASIEST e-services, you can log-in at <https://www.cdslindia.com> from Login - Myeasiusing yourlogin credentials. Once you successfully log-in to CDSL’s EASI/EASIEST e-services, click on e-Votingoption and proceed directly to cast your vote electronically.

- (iv) Next enter the Image Verification as displayed and Click on Login.
- (v) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
- (vi) If you are a first time user follow the steps given below:

For Shareholders holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none">• Shareholders who have not updated their PAN with the Company/ Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA..
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none">• If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).

- (vii) After entering these details appropriately, click on “SUBMIT” tab.
- (viii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (ix) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

- (x) Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- (xi) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/ NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiii) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xiv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xv) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xvi) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvii) Shareholders can also cast their vote using CDSL’s mobile app “m-Voting”. The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.

PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES ARE NOT REGISTERED WITH THE DEPOSITORIES FOR OBTAINING LOGIN CREDENTIALS FOR E-VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE:

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to Company at selfclt@gmail.com.
2. For Demat shareholders -, please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to RTA email id helpdesk@cdslindia.com.

INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

1. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available to atleast 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
2. Shareholder will be provided with a facility to attend the AGM through VC/OAVM through the CDSL e-Voting system. Shareholders may access the same at <https://www.evotingindia.com> under shareholders/members login by using the remote e-voting credentials. The link for VC/OAVM will be available in shareholder/members login where the EVSN of Company will be displayed.
3. Shareholders are encouraged to join the Meeting through Laptops / IPads for better experience.
4. Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.

5. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
6. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance at least 2 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at **selfclt@gmail.com**. The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance 2 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at **selfclt@gmail.com**. These queries will be replied to by the company suitably by email.
7. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.

INSTRUCTIONS FOR SHAREHOLDERS FOR E-VOTING DURING THE AGM/EGM ARE AS UNDER:-

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
2. Only those shareholders, who are present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
3. If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.
4. Shareholders who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the EGM/AGM.

If you have any queries or issues regarding attending AGM & e-Voting from the e-Voting System, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com or contact Mr. Nitin Kunder (022-23058738) or Mr. Mehboob Lakhani (022-23058543) or Mr. Rakesh Dalvi (022-23058542).

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.

Annexure A

Details of directors seeking re-appointment at the Annual General Meeting as on March 31, 2020.

Name of Director	K Hassan Koya (DIN: 02824477)	Mohandas Valiya Parambath (DIN: 00537312)
Date of Birth	01.06.1942	22.10.1949
Age	78	71

Date of Appointment/Re-Appointment	11.07.1991	11.07.1991
Experience	A board member of the company since 1991.	A board member of the company since 1991.
Qualifications	B.Sc	LLB
Last drawn remuneration for FY 17	Nil	Nil
Remuneration sought to be paid	Nil	Nil
Directorship in other Indian Public Limited Companies other than Self Employers Leasing & Finance Limited	Nil	Nil
Shareholding details in the Company	700 Shares	500 Shares
Number of Meetings of the Board held during their tenure / attended during the year	4/4	4/2
Period of appointment	Subject to retirement by rotation	Subject to retirement by rotation
Relationship between the Directors, Manager and other Key Managerial Personnel Inter-se	Nil	Nil

DIRECTOR'S REPORT

Dear Members,

Your Directors have pleasure in presenting the 29th Board's Report of your Company together with the Audited Statements of Accounts for the year ended 31st March 2020 and the Auditors' Report thereon.

FINANCIAL HIGHLIGHTS

(Amount in ₹)

Particulars	As at the end of current reporting period	As at the end of previous reporting period
Revenue from Operations	1,17,26,508.00	1,10,32,937.00
Other Income	27,660.00	4,60,416.00
Total Expenses	1,13,56,192.40	1,10,93,354.00
Profit or Loss before Exceptional and Extraordinary items and Tax	3,97,975.60	3,99,999.00
Profit or Loss before Tax	3,97,975.60	3,99,999.00
Less: Current Tax	1,03,880.00	1,60,600.00
Profit or Loss After Tax	2,94,095.60	2,39,399.00
Less: Transfer to Statutory Reserves	58,819.00	47,880.00
Add: Balance as per last Balance Sheet	7,32,166.00	5,40,647.00
Balance transferred to Balance Sheet	9,67,442.60	7,32,166.00

STATE OF COMPANY'S AFFAIRS AND FUTURE OUTLOOK

The revenue of the company was ₹ 1.17 Crores as against ₹1.10 Crores in the previous year registering a growth of 6% while the net profit for the year grew by 23% to ₹2.94 Lakhs for the financial year 2019-20 as against ₹2.40 Lakhs in the previous financial year.

The management has made various strategic changes in the operations of the business during the financial year and being expected the results in the overall performance of the company. However, the operations of the company is badly affected by the CoVID-19 pandemic crisis since the last quarter of the financial year. The management is striving to face the challenges arising from the pandemic crisis and is confident in the future operations of the company.

CHANGE IN NATURE OF BUSINESS

Your company is carrying out the main objects as specified in the Memorandum of Association. The company is primarily engaged in the activities of Non-Banking Financial Companies, functioning as a Loan Company, regulated by the Reserve Bank of India.

In terms of the type of liabilities, asset size and terms of activity, your company is categorized as Non-Systemically Important Non-Deposit taking Loan Company.

DIVIDEND

Considering the present circumstances, the board does not propose any dividend to the members of the company. However, in the immediate future years, the board is expecting a remarkable dividend to the members.

TRANSFER OF UNCLAIMED DIVIDEND TO INVESTOR EDUCATION AND PROTECTION FUND

The provisions of Section 125(2) of the Companies Act, 2013 do not apply as there was no dividend declared and paid during any previous years.

CAPITAL STRUCTURE

Presently the authorised capital of the company is ₹220,00,000 (Rupees Two Crore Twenty Lakhs only) divided into 22,00,000 (Twenty Two Lakhs) equity shares of Rs. 10/- (Rupees Ten only).

The Paid up capital of the company as on 31st March 2019 is ₹2,10,10,000 (Two Crore Ten Lakh Ten Thousand only) divided into 21,01,000 (Twenty One Lakh One Thousand Only) Equity Shares of ₹10 (Rupees Ten) each.

During the year under review, the status of following events was as follows;

Increase in Share Capital	Buy Back of Securities	Sweat Equity	Bonus Shares	Employees Stock Option Plan
Nil	Nil	Nil	Nil	Nil

EXTRACT OF ANNUAL RETURN

The extract of annual return in Form MGT -9 as per Section 92 (3) and Section 134(3) (a) of the Companies Act, 2013 read with Rule 12 (1) of Companies (Management and Administration) Rules 2014, duly signed is annexed to this report (Annexure – I) and forms part of this report.

DIRECTORS AND BOARD MEETINGS

Your company's director board consists of 6 directors, who were well capable to drive the company.

A. Composition of the Board and key managerial personnel

Sl. No	Name of the Director	DIN	Category	Date of Appointment	Number of board meetings entitled to attend	Number of Board Meetings attended	Number of General Meetings entitled to attend	Number of General Meetings attended
1	Joseph Thuruthumaliyil Devasia	00593064	Promoter	30.09.2015	4	4	1	1
2	K. Hassan Koya	02824477	Promoter	11.07.1991	4	4	1	1
3	Mohandas Valiya Parambath	00537312	Promoter	11.07.1991	4	2	1	1
4	Mandumpal Joy Varghese	01337008	Promoter	11.07.1991	4	2	1	1
5	Sreekantan Chathoth	07645361	Promoter	31.01.2018	4	4	1	1
6	Mathewkutty Jacob	08524390	Promoter	01.08.2019	2	2	1	1

B. Appointment / Re- appointment / Resignation of Directors

Mr Mathewkutty Jacob (DIN:08524390) was appointed as an Additional Director w.e.f 01.08.2019 and subsequently regularized in the 28th Annual General Meeting as a Non-Executive Director of the company, liable to retirement by rotation.

In the ensuing 29th Annual General Meeting, Mr K Hassan Koya (DIN: 02824477) and Sri Mohandas Valiya Parambath (DIN: 00537312), the directors liable to rotation, being eligible, offered themselves for re-appointment.

No other directors were appointed or re-appointed, no notices received for resignation from the board during the period under review.

C. Board/Committee Meetings

During the period under review, the board of directors of the company had met Four (4) times. The time gap between two Board meetings did not exceed 120 days. The Board meeting dates and the attendance of directors in the meetings are as follows;

Date of Committee Meeting	Number of Members Entitled	No. of Members Present
25/04/2019	5	3
01/08/2019	5	5
27/09/2019	6	4
28/12/2019	6	6

During the period under review, 1 (One) General Meetings (GM) of members of the company was held. The date and attendance of members and directors in the meetings are as follows.

Name of General Meeting	Date of General Meeting	Number of Members Present	No. of Directors
28th Annual General Meeting	28/12/2019	163	6

During the period under review, 4 (Four) meetings of Stakeholders Relationship committee was held. The date and attendance of members in the committee meeting is as follows.

Date of Committee Meeting	Number of Members Entitled	No. of Members Present
25/04/2019	3	3
01/08/2019	3	3
27/09/2019	3	3
28/12/2019	3	3

PARTICULARS OF LOANS, GUARANTEES OR INVESTMENTS UNDER SECTION 186

During the year under review, the company has not made any investment or through any layers of investment companies.

Further the company has not directly or indirectly

- i. given any loan to any person or other body corporate other than usual advances envisaged in a contract of services if any,
- ii. acquired by way of subscription purchase or otherwise, the securities of any other body corporate exceeding sixty percent, of its paid-up share capital, free reserve and securities premium account or one hundred percent of its free reserves and securities premium account whichever is more.

Details of Loans, Guarantees and Investments covered under the provisions of Section 186 of the Companies Act, 2013 are given in the notes to the Financial Statements.

PARTICULARS OF CONTRACTS OR ARRANGEMENTS WITH RELATED PARTIES REFERRED TO IN SUB-SECTION (1) OF SECTION 188 OF COMPANIES ACT, 2013

All Related Party Transactions entered into during the financial year were on an arm's length basis and in the ordinary course of business. The company is a non-banking financial company and considering the nature of business carried out by the company, there are no materially significant Related Party Transactions made by the company with Promoters, Directors, Related Parties or other designated persons, which may have a potential conflict with the interest of the company at large. However, particulars of contracts or arrangements made with related parties referred to in Section 188(1) of the Companies Act, 2013, in the prescribed form AOC-2 is appended as Annexure 2 to the Board's report.

AUDITOR & AUDITORS' REPORT

During the year under review, M/s R B Pai & Associates, Chartered Accountants (FRN: 002527S) is holding the office of statutory auditor of your company. During the year under review, the Statutory Auditor issues a TRUE & FAIR REPORT.

MATERIAL CHANGES AND ORDERS

There are no material changes or commitments affecting the financial position of the company which have occurred between the end of the financial year of the company to which the financial statement relates and the date of this report.

Also, there is no significant and material order passed by any regulators or courts or tribunals impacting the going concern status and the operation of the company in future.

ENERGY CONSERVATION, TECHNOLOGY ABSORPTION AND FOREIGN EXCHANGE EARNINGS AND OUTGO

The information on conservation of energy, technology absorption and foreign exchange earnings and outgo stipulated under Section 134(3) (m) of the Companies Act, 2013 read with Rule 8 (3) of The Companies (Accounts) Rules, 2014, is as follows:

A. Conservation Of Energy

The particulars as required under the provisions of Section 134(3) (m) of the Companies Act, 2013 in respect of conservation of energy and technology absorption have not been furnished considering the nature of activities undertaken by the company during the year under review. The operations of your Company involve low energy consumption. Adequate measures have, however, been taken to conserve energy by way of optimizing usage of power and energy.

B. Technology Absorption

During the period under review, there was no major technology absorption undertaken by the company, nor imported any technology.

C. Foreign Exchange Earnings and Outgo

The company does not have any foreign exchange earnings and outgo during the period covered under

this report.

RISK MANAGEMENT POLICY AND IMPLEMENTATION

Risk management policy aims to identify the diverse risks faced by the Company and come up with appropriate mitigation strategies. The elements of risk identified by the board which may threaten the existence of the company are;

- **Operational Risk**

Involves risk of direct or indirect loss due to the failure of systems, people or processes, or due to external events. It includes employee negligence, fraud, petty theft, burglary and embezzlement are in the nature of operational risks. Company has instituted a series of checks and balances, including an operating manual, and both internal and external audit reviews to mitigate such risks.

- **Asset Quality Risk**

The asset quality risk is the risk of slippage of an asset from standard assets to loss assets category. The asset quality risk management provides thrust to recovery efforts and to prevent slippages from quality class of assets. It works on the premise that asset management should be an ongoing process and management are mandated to ensure that capital provisions are maintained at various stages of slippage of an asset from standard assets to loss assets category.

- **Interest Rate Risk**

Any increase in interest rate can affect the finance cost of the company. To reduce such risks, dependence on debt is reduced to the very minimum.

- **Competition Risk**

Company is always exposed to competition risk. The increase in competition can create pressure on margins, market share etc. By introducing new product range commensurate with demands, your company plans to mitigate the risks so involved. Continuous efforts have been taken to enhance the brand image of the company.

- **Market Risk**

The markets for Loan Company NBFCs are highly competitive. NBFCs are also in competition with substitute class in the industry such as Nidhi Companies, comparatively which have a smooth and easy regulatory framework, or in some cases, have a lower cost of products than NBFCs. The highly competitive nature of the industry, combined with excess service providers has exerted and may in the future continue to exert downward pressure on the cost of some of our products.

Furthermore, the following activities are also carried out to identify, monitor and mitigate the impact of risks.

- ✓ Conducting risk surveys across the function to get inputs on key risks
- ✓ Periodic assessment of risks, their impact on the key business objectives relating to the

growth, profitability, reputation etc.

- ✓ Monitoring key developments in regulatory environments
- ✓ Studying direct and indirect economic impacts in the areas of our operations.

● **Political and Economic risk of the Country:**

The income of the company is generated solely from the domestic market. The business prospects heavily depend on the prevailing economic conditions in India. The business of the company also depends on the regulatory changes and Governmental policies from time to time. Any adversities in the economic situation, regulatory changes and policies will affect the performance of the company.

DISCLOSURE UNDER SECTION 134 (3) (ca) OF THE COMPANIES ACT, 2013

During the period under review, the statutory auditor of the company has not reported any frauds under Section 143 (12) of Companies Act, 2013.

DECLARATION BY INDEPENDENT DIRECTORS

Since the provisions of Section 149 pertaining to the appointment of Independent Directors do not apply to your company, no such declaration has been obtained.

COMPANY'S POLICY RELATING TO DIRECTORS APPOINTMENT, PAYMENT OF REMUNERATION AND DISCHARGE OF THEIR DUTIES

Since the provisions of Section 178(1) relating to the constitution of Nomination and Remuneration Committee are not applicable to the company, the company has not devised a policy relating to appointment of directors, payment of managerial remuneration, directors qualifications, positive attributes, independence of directors and other related matters as provided under Section 178(3) of the Companies Act, 2013.

DETAILS OF POLICY DEVELOPED AND IMPLEMENTED BY THE COMPANY ON ITS CORPORATE SOCIAL RESPONSIBILITY INITIATIVES:

The provisions of Section 135 and rules made thereunder with respect to corporate social responsibility are not applicable to the Company. However, the Company has planned to initiate various activities as part of its Corporate Social Responsibility.

SUBSIDIARIES/JOINT VENTURE/ASSOCIATE COMPANIES

The Company does not have any subsidiaries, associates and joint ventures. During the year no company has become or ceased to be a subsidiary, associate and joint venture of your Company.

INTERNAL SYSTEMS AND THEIR ACCURACY

The Company has an adequate internal control system in place to safeguard assets and protect against losses from any unauthorized use or disposition. The system authorises, records and reports transactions and ensures that recorded data are reliable to prepare financial information and to maintain accountability of assets. The Company's internal controls are supplemented by an extensive programme of internal review by the management, and documented policies, guidelines and procedures.

DISCLOSURE AS REQUIRED UNDER COMPANIES (APPOINTMENT AND REMUNERATION OF MANAGERIAL PERSONNEL) RULES, 2014.

Since our company is not a listed company, a disclosure particular as per rule 5(1) is not applicable to the company.

None of the employees of the Company has received remuneration exceeding the limit as prescribed in rule 5(2) of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

DISCLOSURE OF COMPOSITION OF AUDIT COMMITTEE AND PROVIDING VIGIL MECHANISM

The provisions of Section 177 of the Companies Act, 2013 read with Rule 6 and 7 of the Companies (Meetings of the Board and its Powers) Rules, 2014 are not applicable to the Company.

DISCLOSURES UNDER SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013

Your Company has constituted Internal Complaints Committees as required under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, to consider and resolve all sexual harassment complaints. Smt Revathi Bhat D, Senior Women employee was the presiding officer of the committee. During the year under review, the case status are follows;

No. of cases filed	No. of cases pending	No. of cases disposed	No. of cases reported to the District Officer
0	0	0	0

COMPLIANCE OF SECRETARIAL STANDARDS

The company has adopted and complied with the Secretarial Standard 1, Secretarial Standard 2 and Secretarial Standard 4 issued by the Institute of Company Secretaries of India.

PUBLIC DEPOSITS

The Company has neither accepted nor renewed any public deposits during the year under review.

DIRECTORS' RESPONSIBILITY STATEMENT

The Directors' Responsibility Statement in accordance with the provisions of Section 134(3) (c) and 134 (5) of the Companies Act, 2013 on the accounts of the Company for the financial year ended 31st March 2020, the Board of Directors of the Company hereby confirms that:—

- (a) in the preparation of the annual accounts, the applicable accounting standards had been followed along with proper explanation relating to material departures, if any;
- (b) the directors had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company as at the end of 31st March 2020 and of the profit of the Company for that period;
- (c) the directors had taken proper and sufficient care for the maintenance of adequate accounting

records in accordance with the provisions of the Companies Act, 2013 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;

- (d) the Directors had prepared the Financial Statements on a going concern basis; and
- (e) the Directors had devised proper systems to ensure compliance with the provisions of all applicable laws and that such systems were adequate and operating effectively.

ACKNOWLEDGEMENT

Your Directors take this opportunity to gratefully acknowledge the co-operation and support received from the shareholders, suppliers, customers, bankers, business partners/ associates, financial institutions, Regulatory/Government authorities to the Company. The Directors record their appreciation for the contributions made by employees of the Company for their hard work and commitment, towards the success of the Company. Their dedication and competence has ensured that the company continues to be a significant and leading player in the Industry.

For and on behalf of the Board

Joseph Thuruthumaliyil Devasia

Managing Director

[DIN: 00593064]

Sreekantan Chathoth

Director

[DIN: 07645361]

27-11-2020

Kottayam

FORM NO. MGT 9
EXTRACT OF ANNUAL RETURN

As on financial year ended on 31.03.2020

[Pursuant to Section 92 (3) of the Companies Act, 2013 and
 Rule 12(1) of the Company (Management & Administration) Rules, 2014]

I. REGISTRATION & OTHER DETAILS:

1	CIN	U65910KL1991PLC006113
2	Registration Date	11/07/1991
3	Name of the Company	Self Employers Leasing and Finance Limited
4	Category/Sub-category of the Company	Company limited by Shares Non-govt company
5	Address of the Registered Office & Contact details	7/97 P, K.K Building, Aravind Ghosh Road, Kozhikode, Kerala – 673 001, PH: 0495 2368722
6	Whether listed company	Unlisted
7	Name, Address & Contact details of the Registrar & Transfer Agent, if any.	Nil

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

(All the business activities contributing 10.00 % or more of the total turnover of the company shall be stated)

Sl. No.	Name and Description of main products/services	NIC Code of the Product/service	% to total turnover of the company
1.	Leasing and Finance	65	100%

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES

Sl. No.	Name and address of the company	CIN/GLN	Holding/ Subsidiary/Associate	% of shares held	Applicable Section
			- NIL -		

IV. SHARE HOLDING PATTERN (Equity Share Capital Breakup as percentage of Total Equity

(i) Category-wise Share Holding:-

Category of Shareholders	No. of Shares held at the beginning of the year [As on 31-March-2019]				No. of Shares held at the end of the year [As on 31-March-2020]				% Change during the year
	Demat	Physical	Total	% of Total Shares	Demat	Physical	Total	% of Total Shares	
*A. Promoters									
(1) Indian									
a) Individual/HUF	-	9,800	9,800	0.47	-	2,09,800	2,09,800	9.99	9.52
b) Central Govt	-	-	-	-	-	-	-	-	-
c) State Govt(s)	-	-	-	-	-	-	-	-	-
d) Bodies Corp.	-	-	-	-	-	-	-	-	-
e) Banks / FI	-	-	-	-	-	-	-	-	-
f) Any other...	-	-	-	-	-	-	-	-	-
Sub-total (A)(1):-	-	9,800	9,800	0.47	-	2,09,800	2,09,800	9.99	9.52
(2) Foreign									
a) NRIs-Individuals	-	-	-	-	-	-	-	-	-
b) Other Individuals	-	-	-	-	-	-	-	-	-
c) Bodies Corp.	-	-	-	-	-	-	-	-	-
d) Banks / FI	-	-	-	-	-	-	-	-	-
e) Any other...	-	-	-	-	-	-	-	-	-
Sub-total (A)(2):-	-	-	-	-	-	-	-	-	-
Total Shareholding of Promoters (A) = A(1) + A(2)	-	9,800	9,800	0.47	-	2,09,800	2,09,800	9.99	9.52
B. Public Shareholding									
1. Institutions									
a) Mutual Funds	-	-	-	-	-	-	-	-	-
b) Banks/FI	-	-	-	-	-	-	-	-	-
c) Central Govt	-	-	-	-	-	-	-	-	-
d) State Govt(s)	-	-	-	-	-	-	-	-	-
e) Venture Capital Funds	-	-	-	-	-	-	-	-	-
f) Insurance Companies	-	-	-	-	-	-	-	-	-
g) FII's	-	-	-	-	-	-	-	-	-
h) Foreign Venture Capital Funds	-	-	-	-	-	-	-	-	-
i) Others (specify)	-	-	-	-	-	-	-	-	-
Sub-total (B)(1):-	-	-	-	-	-	-	-	-	-
2. Non- Institutions									
a) Bodies Corp.	-	-	-	-	-	-	-	-	-
i) Indian	-	-	-	-	-	-	-	-	-

ii) Overseas	-	-	-	-	-	-	-	-	-
b) Individuals									
i) Individual shareholders holding nominal share capital upto Rs. 1 lakh	-	7,98,000	7,98,000	37.98	-	7,98,000	7,98,000	37.98	-
ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh	-	12,93,200	12,93,200	61.55	-	10,93,200	10,93,200	52.03	(9.52)
c) Others (specify)	-	-	-	-	-	-	-	-	-
Non Resident Indians	-	-	-	-	-	-	-	-	-
Overseas Corporate Bodies	-	-	-	-	-	-	-	-	-
Foreign Nationals	-	-	-	-	-	-	-	-	-
Clearing Members	-	-	-	-	-	-	-	-	-
Trusts	-	-	-	-	-	-	-	-	-
Foreign Bodies - D R	-	-	-	-	-	-	-	-	-
Sub-total (B)(2):-	-	20,91,200	20,91,200	99.53	-	18,91,200	18,91,200	90.01	(9.52)
Total Public Shareholding (B)=(B)(1)+ (B)(2)	-	20,91,200	20,91,200	99.53	-	18,91,200	18,91,200	90.01	(9.52)
C. Shares held by Custodian for GDRs & ADRs	-	-	-	-	-	-	-	-	-
Grand Total (A+B+C)	-	21,01,000	21,01,000	100.00	-	21,01,000	21,01,000	100.00	-

***Promoters shareholding details;**

As on 01.04.2019	9,800 Nos.
Share Allotment during year 2018 - 19	Nil
% of change during the year	9.52
Shares transferred to other promoters	The change in promoter holding due to re-classification of promoter category during the year.
Total shares	2,09,800 Nos.

ii) Shareholding of Promoter:-

Sl. No.	Shareholder's Name	Shareholding at the beginning of the year			Shareholding at the end of the year			% change in shareholding during the year
		No. of Shares	% of total Shares of the company	%of Shares Pledged/ encumbered to total shares	No. of Shares	% of total Shares of the company	% of Shares Pledged/ encumbered to total shares	
1	Joseph Thuruthumaliyil Devasia	6,050	0.29	-	6,050	0.29	-	-

2	Mandumpal Joy Varghese	1,000	0.05	-	1,000	0.05	-	-
3	K. Hassan Koya	700	0.03	-	700	0.03	-	-
4	Mohandas Valiya Parambath	500	0.02	-	500	0.02	-	-
5	Sreekantan Chathoth	1,550	0.07	-	1,550	0.07	-	-
6	Mathewkutty Jacob	2,00,000	9.52	-	2,00,000	9.52	-	-
	TOTAL	2,09,800	9.99	-	2,09,800	9.99	-	-

(iii) Change in Promoters' Shareholding (please specify, if there is no change)

Particulars	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
	No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
At the beginning of the year				
1. Joseph Thuruthumaliyil Devasia	6,050	0.29	-	-
2. Mandumpal Joy Varghese	1,000	0.05	-	-
3. K. Hassan Koya	700	0.03	-	-
4. Mohandas Valiya Parambath	500	0.02	-	-
5. Sreekantan Chathoth	1,550	0.07	-	-
	9,800	0.47	-	-
Date wise Increase/Decrease in Promoters Shareholding during the year specifying the reasons for increase / decrease.	The change in promoter holding due to re-classification of promoters in the promoter category during the year.			
At the end of the year	-	-		
1. Joseph Thuruthumaliyil Devasia	-	-	6,050	0.29
2. Mandumpal Joy Varghese	-	-	1,000	0.05
3. K. Hassan Koya	-	-	700	0.03
4. Mohandas Valiya Parambath	-	-	500	0.02
5. Sreekantan Chathoth	-	-	1,550	0.07
6. Mathewkutty Jacob	-	-	2,00,000	9.52
	-	-	2,09,800	9.99

**(iv) Shareholding Pattern of top ten Shareholders
(Other than Directors, Promoters and Holders of GDRs and ADRs):**

Sl. No.	For Each of the Top 10 Shareholders	Shareholding at the beginning of the year		Cumulative Shareholding during the Year	
		No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
At the beginning of the year					
	Mathukutty Jacob	200,000	9.52	-	-
	Susan Thomas	198,000	9.42	-	-
	Omana Joy	77,500	3.69	-	-
	Thomas N A	48,000	2.28	-	-
	Sanish John	43,000	2.05	-	-
	Zacharias T T	40,000	1.90	-	-
	Mercy Thomas	40,000	1.90	-	-
	Binoy K Thomas	40,000	1.90	-	-
	Smijo P Joy	40,000	1.90	-	-
	Shini John	40,000	1.90	-	-
Date wise Increase / Decrease in Promoters Shareholding during the year specifying the reasons for increase /decrease (e.g. allotment / transfer / bonus/ sweat equity etc.):		The change in top ten shareholders was due to Re- classification of promoters in the promoter category due to share transfers during the year.			
At the end of the year					
	Susan Thomas	-	-	198,000	9.42
	Omana Joy	-	-	77,500	3.69
	Thomas N A	-	-	48,000	2.28
	Sanish John	-	-	43,000	2.05
	Zacharias T T	-	-	40,000	1.90
	Mercy Thomas	-	-	40,000	1.90
	Binoy K Thomas	-	-	40,000	1.90
	Smijo P Joy	-	-	40,000	1.90
	Shini John	-	-	40,000	1.90
	Mariyamma Rajan	-	-	30,000	1.43

(v) Shareholding of Directors and Key Managerial Personnel

Shareholding of each Directors and each Key Managerial Personnel	Shareholding at the beginning of the year		Cumulative Shareholding during the Year	
	No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
At the beginning of the year				
1. JosephThuruthumaliyil Devasia	6,050	0.29	-	-
2. K. Hassan Koya	700	0.03	-	-
3. Mohandas Valiya Parambath	500	0.02	-	-
4. Mandumpal Joy Varghese	1,000	0.05	-	-
5. Sreekantan Chatoth	1,550	0.07	-	-
Date wise Increase/Decrease in Promoters Shareholding during the year specifying the reasons for increase /decrease (e.g. allotment/transfer/ bonus/ sweat equity etc.):	The change in shareholding of director is due to the induction of new director to the board.			
At the end of the year				
1. JosephThuruthumaliyil Devasia	-	-	6,050	0.29
2. K. Hassan Koya	-	-	700	0.03
3. Mohandas Valiya Parambath	-	-	500	0.02
4. Mandumpal Joy Varghese	-	-	1,000	0.11
5. Sreekantan Chatoth	-	-	1,550	0.07
6. Mathewkutty Jacob	-	-	2,00,000	9.52

V. INDEBTEDNESS - Indebtedness of the Company including interest outstanding/accrued but not due for payment.

	Secured Loans excluding deposits	Unsecured Loans	Deposits Collected from members	Total Indebtedness
Indebtedness at the beginning of the financial year				
i) Principal Amount	-	2,08,55,197	-	2,08,55,197
ii) Interest due but not paid	-	-	-	-
iii) Interest accrued but not due	-	-	-	-
Total (i+ii+iii)	-	2,08,55,197	-	2,08,55,197
Change in Indebtedness during the financial year				
Addition	-	2,06,15,403	-	2,06,15,403
Reduction	-	1,15,16,220	-	1,15,16,220
Net Change	-	90,99,183	-	90,99,183

Indebtedness at the end of the financial year				
i) Principal Amount	-	2,99,54,380	-	2,99,54,380
ii) Interest due but not paid	-	-	-	-
iii) Interest accrued but not due	-	-	-	-
Total (i+ii+iii)	-	2,99,54,380	-	2,99,54,380

VI. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

A. Remuneration to Managing Director, Whole-time Directors and/or Manager

Remuneration paid to Mr T D Joseph, Managing Director

Sl. No.	Particulars of Remuneration	Total Amount
1	Gross salary	120,000.00
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961	120,000.00
	(b) Value of perquisites u/s 17(2) Income-tax Act, 1961	-
	(c) Profits in lieu of salary under section 17(3) Income-tax Act, 1961 - Bonus	-
2	Stock Option	-
3	Sweat Equity	-
4	Commission - as % of profit - others, specify...	-
5	Others, please specify	-
	Total (A)	120,000.00

B. Remuneration to other directors

SN.	Particulars of Remuneration	Name of Directors			Total Amount
1	Independent Directors				/
	Fee for attending board committee meetings				
	Commission				
	Others, please specify				
	Total (1)				
2	Other Non-Executive Directors				/
	Fee for attending board committee meetings				
	Commission				
	Others, please specify				

	Total (2)					
	Total (B)=(1+2)					
	Total Managerial Remuneration					
	Overall Ceiling as per the Act					

C. REMUNERATION TO KEY MANAGERIAL PERSONNEL OTHER THAN MD/MANAGER/WTD

SN	Particulars of Remuneration	Key Managerial Personnel			
		CEO	CS	CFO	Total
1	Gross salary	Not Applicable			
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961				
	(b) Value of perquisites u/s 17(2) Income-tax Act, 1961				
	(c) Profits in lieu of salary under section 17(3) Income-tax Act, 1961				
2	Stock Option				
3	Sweat Equity				
4	Commission				
	- as % of profit				
	others, specify...				
5	Others, please specify				
	Total				

VII. PENALTIES/PUNISHMENT/COMPOUNDING OF OFFENCES:

There were no penalties/punishments/compounding of offences for the year ending 31st March 2018.

Type	Section of the Companies Act	Brief Description	Details of Penalty / Punishment/ Compounding fees imposed	Authority [RD / NCLT/ COURT]	Appeal made, if any (give Details)
A. COMPANY					
Penalty	-	-	-	-	-
Punishment	-	-	-	-	-
Compounding	-	-	-	-	-
B. DIRECTORS					
Penalty	-	-	-	-	-
Punishment	-	-	-	-	-
Compounding	-	-	-	-	-

C. OTHER OFFICERS IN DEFAULT					
Penalty	-	-	-	-	-
Punishment	-	-	-	-	-
Compounding	-	-	-	-	-

For and on behalf of the Board

Joseph Thuruthumaliyil Devasia

Managing Director

[DIN: 02414023]

Sreekantan Chatoth

Director

[DIN: 07645361]

Kottayam

27-11-2020

FORM NO. AOC -2

(Pursuant to clause (h) of sub-section (3) of section 134 of the Act and Rule 8(2) of the Companies (Accounts) Rules, 2014.)

Form for Disclosure of particulars of contracts/arrangements entered into by the company with related parties referred to in sub section (1) of section 188 of the Companies Act, 2013 including certain arms length transaction under third proviso thereto.

1. Details of contracts or arrangements or transactions not at Arm's length basis.

S No.	Particulars	Details
A	Name (s) of the related party & nature of relationship	Nil
B	Nature of contracts/arrangements/transaction	Nil
C	Duration of the contracts/arrangements/transaction	Nil
D	Salient terms of the contracts or arrangements or transaction including the value, if any	Nil
E	Justification for entering into such contracts or arrangements or transactions'	Nil
F	Date of approval by the Board	Nil
G	Amount paid as advances, if any	Nil
H	Date on which the special resolution was passed in General meeting as required under first proviso to section 188	Nil

2. Details of contracts or arrangements or transactions at Arm's length basis.

2 (1)

SL. No.	Particulars	Details
A	Name (s) of the related party & nature of relationship	Sri Bijoy T Baby, Relative of Director
B	Nature of contracts/arrangements/transaction	Enforceable Rent Agreement.
C	Duration of the contracts/arrangements/transaction	Duration specified in the Rent Agreement.
D	Salient terms of the contracts or arrangements or transaction including the value, if any	Rent Paid during the year of Rs 72,000/-

E	Justification for entering into such contracts or arrangements or transactions	Agreement entered in the normal course of business.
F	Date of approval by the Board	Not Available
G	Amount paid as advances, if any	NA
H	Date on which the special resolution was passed in General meeting as required under first proviso to section 188	NA

2 (2)

SL. No.	Particulars	Details
A	Name (s) of the related party & nature of relationship	Various Related Parties, Relative of Director
B	Nature of contracts/ arrangements/ transac- tion	Borrowings from Relatives of the Directors
C	Duration of the contracts/ arrangements/ transac- tion	Transactions in Long term nature.
D	Salient terms/details of the contracts-or- arrangements-or transaction including the value, if any	Short term borrowing outstanding as on 31.03.2020 at Rs 2,99,54,380/- and Interest Paid for the borrowings for FY 2019-20 at Rs 29,39,825/-.
E	Justification for entering into such contracts or arrangements or transactions	Transactions exempted from Public Deposits under Non-Banking Financial Company –Non-Systemically Important Non-Deposit taking Company (Reserve Bank) Directions, 2016
F	Date of approval by the Board	25.04.2019
G	Amount paid as advances, if any	NA
H	Date on which the special resolution was passed in General meeting as required under first proviso to section 188	NA

For and on behalf of Board of Directors

Joseph Thuruthumaliyil Devasia

Managing Director
[DIN: 00593064]

Sreekantan Chatoth

Director
[DIN: 07645361]

Kottayam

27-11-2020

R.B.PAI & ASSOCIATES
CHARTERED ACCOUNTANTS
OPP: BSNL, M.C.ROAD,
KOTTAYAM - 686 001

Telephone:2568637, 2563343 (O)
2402305 (R)
Mob: 9847247977
e-mail: rbpai@hotmail.com

INDEPENDENT AUDITORS REPORT

THE MEMBERS OF SELF EMPLOYERS' LEASING AND FINANCE LTD, KOZHIKODE

Opinion

We have audited the standalone financial statements of SELF EMPLOYERS LEASING AND FINANCE LTD.,K.K BUILDING, A.G ROAD , KOZHIKODE, which comprise the balance sheet as at 31st March 2020, and the statement of profit and loss and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.

In our opinion and to the best of our information and according to the explanation given to us , the aforesaid standalone financial statements give the information required by the Companies Act, 2013 in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of the company as at march 31,2020 and its Profit, and its cash flows for the year ended on that date.

Basis for opinion

We conducted our audit in accordance with the Standards on Auditing [SAs] specified under section 143(10) of the Companies Act, 2013. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the Code of Ethics issued by the Institute of Chartered Accountants of India together with the ethical requirements that are relevant to our audit of financial statements under the provision of the Companies Act, 2013 and the Rules thereunder , and we have fulfilled our other ethical responsibilities in accordance with these requirements and the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Key Audit Matters

Key Audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters

Responsibilities of Management And Those Charged With Governance For The Standalone Financial Statements

The Company's Board of Directors is responsible for the matters stated in Section 134(5) of the Companies Act, 2013 with respect to the preparation of these Financial Statements that give a true and fair view of the financial position, Financial performance and cash flows of the company in accordance with the accounting principles generally accepted in India , including the Accounting Standards specified under section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014.

This responsibilities also include maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding of the assets of the company and for preventing and detecting frauds and other irregularities ; selection and application of appropriate accounting policies; making judgments and

estimates that are reasonable and prudent ; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to Going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those Board of Directors are also responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decision of users taken on the basis of these financial statements.

As part of an audit in accordance with SAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion , forgery, intentional omissions, misrepresentations, or to override of internal control.
- Obtain and understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances. Under section 143(3)(i) of the Companies Act 2013, we are also responsible for expressing our opinion on whether the company has adequate internal financial controls system in place and the operating effectiveness of such controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, Structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant eth-

ical requirements regarding independence , and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguard. From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor’s report unless law or regulation precludes public disclosure about the matter or, when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

Report on Other Legal and Regulatory Requirements

- 1) As required by the companies (Auditor’s Report) Order, 2016 issued by the Central Government of India in terms of sub-section (11) of section 143 of the Companies Act 2013, we give in the Annexure A , a statement on the matters specified in paragraphs 3 and 4 of the Order
- 2) As required by section 143(3) of the Act , we report that :
 - a) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;
 - b) In our opinion proper books of account as required by the law have been kept by the Company so far as it appears from our examination of those books and proper returns adequate for the purposes of our audit have been received from the branches not visited by us
 - c) The Balance Sheet ,Statement of Profit and Loss, and Cash Flow Statement dealt with by this report are in agreement with the books of account and with the returns received from branches not visited by us.
 - d) In our opinion the aforesaid Financial Statements comply with the Accounting Standards specified under section 133 of the Act , read with Rule 7 of the Companies (Accounts) Rules,2014.
 - e) On the basis of written representations received from the directors as on March 31,2020 taken on record by the Board of Directors , none of the Directors is disqualified as on March 31 , 2020 from being appointed as a director in terms of Section 164 (2) of the Act.

With respect to the other matters to be included in the Auditor’s Report in accordance with the Rule 11 of the Companies (Audit and Auditors) Rules 2014 ,in our opinion and to the best of our information and according to the explanation given to us :

- i. The company does not have any pending litigations which would impact its financial positions
- ii. The company does not have any long term contracts requiring a provision for material foreseeable losses
- iii. The company does not have any amount required to be transferred to the Investor Education and Protection Fund

For **R.B.PAI & ASSOCIATES**

Chartered Accountants

FRN: 0025275

Partner

Membership No: 021818

Registration No: 002527S

Kottayam,
27-11-2020

ANNEXURE “A” REFERRED TO IN PARAGRAPH 1 OF “REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS” OF OUR REPORT ON EVEN DATE

- (i)
- (a) The company is maintaining proper records showing full particulars, including quantitative details and situation of fixed assets;
- (b) We have informed that most of the fixed assets of the company have been physically verified by the management during the year, which in our opinion, is reasonable having regards to the size of the company and nature of its assets and that no material discrepancies were noticed on such verification.
- (c) According to the information and explanation given to us, the company does not have any immovable properties. Accordingly paragraph 3 (i) (c) of the order is not applicable.
- (ii) The company is a non-banking finance company and does not hold any inventories. Accordingly reporting requirements under clause 3 (ii) of the order is not applicable. s
- (iii) The company has not granted any loans, secured or unsecured, to companies, firms, and limited liability partnerships or other parties covered in the register maintained under section 189 of the companies act 2013.
- (iv) The company has not made any investment or granted any loans or given any securities or given any guarantee for which the provisions of sections 185 and 186 of the companies act, 2013 are applicable.
- (v) The company has not accepted deposits from the public from certain parties which is in compliance with the provisions contained in the circular issued by Reserve Bank Of India (RBI/2014-15/53 DNBS (PD) CC No.379/03.02.001/2014-15) dated 01.07.2014 and the provisions of sections 73 to 76 and other relevant provisions of the companies act, 2013 and the rules framed there under.
- (vi) To the best of our knowledge and according to the information and explanations given to us, the central government has not prescribed maintenance of cost records to the company as per the companies (cost records and audit) rules, 2014 issued by the central government under section 148(1) of the companies act, 2013.
- (vii) In respect of statutory dues –
 - (a) According to the information and explanation given to us and as per our verification of the records of the company, the company has been generally regular in depositing applicable statutory dues during the year with the appropriate authorities. According to the information and explanations given to us, there are no arrears of outstanding statutory dues which are outstanding for a period of more than six months from the date they become payable.
 - (b) According to the information and explanation given to us, there are no dues in respect of income tax, service tax, cess and other statutory dues as applicable that have not been deposited to the appropriate authorities on account of any dispute.
- (viii) According to the information and explanation given to us, and as per the records of the company verified by us, the company has not defaulted in repayment of loans or borrowings to the banks and financial institutions. The company has neither taken any loans or borrowings from government nor has any dues to debenture holders.
- (ix) The company has not raised any moneys by way of initial public offer or further public offer (including

debt instruments) .the Company has not availed any term loans during the year.

- (x) During the course of our examination of the books and records of the company carried out in accordance with generally accepted auditing practices in India and according to the information and explanations given to us, we have neither come across any instances of material fraud by the company or on the company by its officers or employees, noticed or reported during the year, nor have been informed of any such case by the management.
- (xi) According to the information and explanation given to us and the records of the company examined by us , managerial remuneration has been paid or provided in accordance with the requisite approvals mandated by the provisions of section 197 read with schedule V to the Companies Act ,2013.
- (xii) The company is not a Nidhi company, and hence the relative reporting requirements in these regards are not applicable.
- (xiii) According to information and explanation given to us and the records of the company examined by us ,all transactions with the related parties are in compliance with sections 177 and 188 of the Companies Act 2013, where applicable and the details have been disclosed in note no 19.1 to the financial statements as required by the applicable accounting standards.
- (xiv) According to information and explanation given to us and based on our examination of the records of the company, the company has not made any preferential allotment of private placement of shares or fully or partly convertible debentures during the year.
- (xv) According to the information and explanation given to us and based on our examination of the records of the company, the company has not entered into non-cash transactions with directors or persons connected with him during the year.accordingly,paragraph3 (xv) of the order is not applicable.
- (xvi) The company is required to be registered under section 45IA of the Reserve Bank Of India Act, 1934 and has obtained the registration.

For **R.B.PAI & ASSOCIATES**

Chartered Accountants

FRN: 0025275

Partner

Membership No: 021818

Registration No: 002527S

Kottayam,
27-11-2020

SELF EMPLOYERS LEASING AND FINANCE LTD, KOZHIKODE

CIN : U65910KL1991PLC006113

BALANCE SHEET AS AT 31.03.2020

(Amount in Rs.)

Particulars	Note. No	31.03.2020	31.03.2019
I. EQUITY AND LIABILITIES			
Shareholders Fund:-			
(a) Share Capital	2	2,10,10,000.00	2,10,10,000.00
(b) Reserve & surplus	3	16,00,962.60	13,06,867.00
Current Liabilities:-			
(a) Short term borrowings	4	2,99,54,380.00	2,08,55,197.00
(b) Trade payables	5	69,102.00	71,970.00
(c) Short term Provisions	6	2,32,301.00	2,63,898.00
Total Liabilities		5,28,66,745.60	4,35,07,932.00
II ASSETS			
Non Current Assets:-			
(a) Fixed Assets - tangible	7	2,55,176.00	2,93,207.00
(b) Long term loans & Advances	8	1,13,400.00	1,13,400.00
Current Assets:-			
(a) Cash and cash equivalents	9	11,19,053.90	17,72,013.00
(b) Short term loans & advances	10	5,13,70,482.70	4,13,21,423.00
(c) Other current assets	11	8,633.00	7,889.00
Total Assets		5,28,66,745.60	4,35,07,932.00
Significant accounting policies	1		
Additional Information	19		

For and on behalf of the Board of Directors

As per our report of even date annexed.

For **R.B. PAI & ASSOCIATES**

Chartered Accountants

FRN : 0025275

JOSEPH THURUTHUMALIYIL DEVASIA

Managing Director

(DIN :00593064)

Kottayam

27-11-2020

SREEKANTAN CHATHOTH

Director

(DIN : 07645361)

R. BALAKRISHNA PAI

Partner

M. No.: 021818

Kottayam

27-11-2020

SELF EMPLOYERS LEASING AND FINANCE LTD, KOZHIKODE
CIN : U65910KL1991PLC006113

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31.03.2020

(Amount in Rs.)

PARTICULARS	Notes	31.03.2020	31.03.2019
I. INCOME			
1) Revenue from operations	12	1,17,26,508.00	1,10,32,937.00
2) Other Income	13	27,660.00	4,60,416.00
Total Income		1,17,54,168.00	1,14,93,353.00
II. EXPENDITURE			
1) Employees benefits expenses	14	56,76,189.00	48,72,645.00
2) Finance cost	15	29,39,825.00	28,97,768.00
3) Other expenses	16	26,06,674.40	31,84,566.00
4) Depreciation	17	63,231.00	79,495.00
5) Provisions written off	18	70,273.00	58,880.00
Total Expenses		1,13,56,192.40	1,10,93,354.00
III. Profit before Tax		3,97,975.60	3,99,999.00
IV. Tax Expenses (Advance tax)		-	-
V. Current tax		1,03,880.00	1,60,600.00
VI Profit for the year		2,94,095.60	2,39,399.00

For and on behalf of the Board of Directors

As per our report of even date annexed.

For **R.B. PAI & ASSOCIATES**

Chartered Accountants

FRN : 0025275

JOSEPH THURUTHUMALIYIL DEVASIA
Managing Director
(DIN :00593064)

SREEKANTAN CHATHOTH
Director
(DIN : 07645361)

R. BALAKRISHNA PAI
Partner
M. No.: 021818

Kottayam
27-11-2020

Kottayam
27-11-2020

SELF EMPLOYERS LEASING AND FINANCE LTD, KOZHIKODE

CIN : U65910KL1991PLC006113

CASH FLOW STATEMENT FOR THE YEAR ENDED 31/3/2020

(Amount in Rs.)

PARTICULARS	31.03.2020	31.03.2019
I. CASH FLOW FROM OPERATING ACTIVITIES :-		
Net profit/loss before tax as per P & L	3,97,975.60	2,39,399.00
Adjustment for Depn.	63,231.00	79,495.00
Provision w/off	25,123.00	7,285.00
Finance charges	29,39,825.00	28,97,768.00
Operating profit before WC changes	34,26,154.60	32,23,947.00
Adjustment for provision		1,60,600.00
Long term loans and advances		-
Other current assets	(744.00)	(4,608.00)
Trade payables	(2,868.00)	15,107.00
Working Capital Changes	34,22,542.60	33,95,046.00
Direct tax paid	(1,60,600.00)	-
Net cash used in operating activities (A)	32,61,942.60	33,95,046.00
2) CASH FLOW FROM INVESTING ACTIVITIES:-		
Purchase of fixed asset	(25,200.00)	-
Net cash from Investing activities (B)	(25,200.00)	-
3. CASH FLOW FROM FINANCING ACTIVITIES:-		
Proceeds from issue of SC	-	-
Proceeds from ST borrowings	90,99,183.00	33,78,348.00
Repayment of ST borrowings	(1,00,49,059.70)	(29,14,189.00)
Finance charges	(29,39,825.00)	(28,97,768.00)
Net cash from Financing activities (C)	(38,89,701.70)	(24,33,609.00)
Net increase/decrease in cash or cash equivalents (A+B+C)	(6,52,959.10)	9,61,437.00
Cash and cash equivalents at the beginning	17,72,013.00	9,05,686.00
Cash and cash equivalents at the end	11,19,053.90	17,72,013.00

For and on behalf of the Board of Directors

As per our report of even date annexed.

For **R.B. PAI & ASSOCIATES**

Chartered Accountants

FRN : 0025275

JOSEPH THURUTHUMALIYIL DEVASIA

Managing Director

(DIN : 00593064)

SREEKANTAN CHATHOTH

Director

(DIN : 07645361)

R. BALAKRISHNA PAI

Partner

M. No.: 021818

Kottayam

27-11-2020

Kottayam

27-11-2020

SELF EMPLOYERS LEASING AND FINANCE LIMITED

Notes to the financial statement for the year ended 31.03.2020

Note No: 1 Significant Accounting Policies

1) Basis of Accounting

The financial statements of the company have been prepared in accordance with generally accepted accounting principles in India (Indian GAAP). The company has prepared these financial statements to comply in all material respects with the accounting standards specified under section 133 of the act, read with rule 7 of the companies (accounts) rules, 2014. The financial statements have been prepared on an accrual basis and under the historical cost convention. The accounting policies adopted in the preparation of financial statements are consistent with those of previous year.

2) Use of Estimates

The preparation of financial statements in conformity with Indian GAAP requires management to make judgments, estimates and assumptions that affect the reported amounts of revenue, expenses, assets and liabilities and disclosure of contingent liabilities at the end of the reporting period. Although these estimates are based on the management's best knowledge of current events and actions, uncertainty about these assumptions and estimates could result in the outcomes requiring a material adjustment to the carrying amounts of assets or liabilities in future periods.

3) Revenue Recognition:

- i) In respect of hire purchase, finance charges are accounted under even spread method.
- ii) Service charges are considered as income on the execution of the agreements.
- iii) Income on non performing assets (NPA's) is considered only on realization of such income.

4) Nonperforming assets

The company has followed the directives of the Reserve Bank of India on prudential norms of income recognition, asset classification, and provision against non-performing assets etc issued from time to time. Accordingly, the company has not accrued income in respect of loans, which are non performing assets as defined therein and has made provision in respect of the said assets in accordance with these guidelines.

5) Fixed Assets and Depreciation

Fixed assets are stated at cost of acquisition less accumulated depreciation. All direct costs relating to acquisition including freight and installation charges were capitalized.

Depreciation on fixed assets has been provided on straight line method. The useful lives adopted are as prescribed in schedule (ii) of the companies act, 2013.

6) Impairment of Assets

The carrying amounts of assets are reviewed at each balance sheet date to ascertain impairment based on internal/external factors. An impairment loss is recognized when the carrying amount of an asset exceeds its recoverable amount. The recoverable amount is the higher of the net selling price of the assets or their value in use. After impairment, depreciation is provided on the revised carrying amount of the asset over its remaining useful life. A previously recognized impairment loss is increased or reversed depending on changes in circumstances. However, the carrying value after reversal is not increased beyond the carrying value that would have prevailed by charging usual depreciation if there was no impairment.

7) Employee Benefits

Gratuity liability due to the employees of the company is covered by group gratuity scheme of life insurance corporation of India(LIC). Premium payable to LIC towards such group gratuity scheme are charged to statement of profit and loss as and when the same is become due for payment.

8) Taxes on Income

Current tax is determined as the amount of tax payable in respect of taxable income for the year. Deferred tax is recognized on timing differences, representing the difference between taxable incomes and accounting income that originates in the past and is capable of being reversed in one or more subsequent periods. The deferred tax assets are not recognized on unabsorbed depreciation or carried forward loss unless there is virtual certainty that sufficient future taxable income will be available against which such deferred tax asset can be realized.

9) Provisions, Contingent Liabilities and Contingent Assets

Provisions are recognized when the company has a present obligation as a result of a past event, for which it is probable that a cash outflow will be required and a reliable estimate can be made of the amount of the obligation. Provisions are not discounted to its present value and are determined based on management estimate required to settle the obligation at the balance sheet date. These are reviewed at each balance sheet date and adjusted to reflect the correct management estimates.

Contingent liabilities are disclosed when the company has a possible obligation or a present obligation and it is probable that a cash flow will not be required to settle the obligation.

Contingent assets are neither recognized nor disclosed in the accounts

10) Segment Reporting

Identification of Segments:

- The company's operating business are organized and managed separately according to the nature of service provided. The company has identified one business segment – financing.
- In the context of accounting standard 17 on segment reporting, issued by the institute of chartered accountants of India, the company has identified business segment as the primary segment for the purpose of disclosure
- The company operates in a single geographical segment. Hence, secondary geographical segment information disclosure is not applicable

(Amount in Rs.)

Particulars	31.03.2020	31.03.2019
2. Share Capital		
Authorized Equity Shares:- 22,00,000 Equity Shares Rs.10/-Each	<u>2,20,00,000</u>	<u>2,20,00,000</u>
Issued, Subscribed, Paid Up Equity Shares:- 21,01,000 Equity Shares Rs.10/-Each	<u>2,10,10,000</u>	<u>2,10,10,000</u>

2.1 Reconciliation of number of Equity Shares outstanding as at the beginning and at the end of the year

	31.03.2020		31.03.2019	
	No of share	Amount(Rs.)	No of shares	Amount(Rs.)
Outstanding at the beginning of the year	21,01,000	2,10,10,000	9,23,000	92,30,000
Add: Issue of Shares during the year	0	0	11,78,000	1,17,80,000
Outstanding as at the end of the year	<u>21,01,000</u>	<u>2,10,10,000</u>	<u>21,01,000</u>	<u>2,10,10,000</u>

2.2 Terms/Rights Attached to Equity Shares

The company has only one class of equity shares referred to as equity shares having par value of Rs.10/. Each holder of equity shares is entitled to one vote per share. The company declares and pays dividend in Indian Rupees. The dividend proposed by the Board of Directors is subject to the approval of the shareholders at the ensuing Annual General Meeting.

In the event of liquidation, the equity shareholders are eligible to receive the remaining assets of the company, after distribution of all preferential amounts, in proportion to their shareholding. However no such preferential amounts exist currently. The distribution will be in proportion to the number of equity shares held by the shareholders.

3. Reserves and Surplus

(i) Statutory Reserve

(As per Section 45-IC of the Reserve Bank of India Act, 1934)

As per last balance sheet

5,74,701 5,26,821

Add: Transfer from Surplus during the year

58,819 47,880

(i) 6,33,520 5,74,701

(ii) Surplus/Deficit

Balance at the beginning of the year

7,32,166 5,40,647

Profit/Loss for the year

2,94,095.6 2,39,399

Less: Transfer to Statutory Reserve

(58,819) (47,880)

(ii) 9,67,442.6 7,32,166

(i)+(ii) 16,00,962.6 13,06,867

4. Short-Term Borrowings

Unsecured-Considered Good, Repayable on demand

Loan from:-Directors

Directors

- -

Relatives of directors

2,99,54,380 2,08,55,197

Others

0 55,11,587

Total 2,99,54,380 2,08,55,197

4.1 During the year, the company has taken loans from directors and relatives of directors of the company aggregating Rs.2,99,54,380 -(Previous Year Rs. 2,08,55,197).As per the definition of Section 45I(bb) of Reserve Bank of India Act,1934 read with the definition of public deposits as per Non Banking Financial Companies Acceptance of Public Deposits(Reserve Bank) Directions,2016 these are exempted deposits.

4.2 Terms of Repayment of Unsecured Loan:-

In respect of unsecured loans from directors and relatives, terms of repayment are 12 to 36 months. Interest @ 12% to 14% depends upon the terms of respective loan.

5. Trade Payables

(i) Total outstanding dues of micro enterprises and small enterprise

- -

(ii) Total outstanding dues of creditors other than micro enterprises and small enterprises	44,102	41,970
(iii) Audit fee payable	25,000	30,000
Total	<u>69,102</u>	<u>71,970</u>

5.1 The company has taken steps to identify the suppliers who qualify under the definition of micro and small enterprises, as defined under the Micro, Small and Medium Enterprises Development Act, 2006. Based on available information, there are no balances outstanding as payable to such suppliers at the year end. In the opinion of management there are no amounts paid or payable towards interest under the said statute.

6. Short Term Provisions

(i) Provision for Income Tax (C.Y)	1,03,880	1,60,600
(ii) Contingent Provision against Standard Assets (Refer Note No.19.10)	1,28,421	1,03,298
Total	<u>2,32,301</u>	<u>2,63,898</u>

7. Tangible Assets

See separate Sheet attached

8. Long Term Loans and Advances

(Unsecured considered doubtful)

(i) Bill Discounted (Refer Note no.19.10)		
Unsecured Considered Doubtful	0	0
Less: Provision	<u>0</u>	<u>0</u>
	-	-
(ii) Loans (Refer Note no.19.10)		
Unsecured considered doubtful	0	0
Less: Provision	<u>0</u>	<u>0</u>
	-	-
Deposits	<u>1,13,400</u>	<u>1,13,400</u>
	<u>1,13,400</u>	<u>1,13,400</u>

9. Cash and Cash Equivalents

(i) Cash on Hand	7,70,447.07	6,62,967
(ii) Balances with Banks:		
In Current Accounts	<u>3,48,606.83</u>	<u>11,09,046</u>
	<u>11,19,053.90</u>	<u>17,72,013</u>

10. Short Term Loans and Advances

Loans (unsecured, considered good)	5,13,68,299.7	4,13,19,240
Advances recoverable in cash or in kind:		
Other advances	<u>2,183</u>	<u>2,183</u>
Total	<u>5,13,70,482.7</u>	<u>4,13,21,423</u>

11. Other Current Assets

Interest Accrued:		
On loans	<u>8,633</u>	<u>7,889</u>
	<u>8,633</u>	<u>7,889</u>

SELF EMPLOYERS LEASING AND FINANCE LTD, KOZHIKODE

Note No.7

SCHEDULE OF FIXED ASSETS (FOR ACCOUNTING PURPOSE)

Sl. No.	Name of Asset	GROSS BLOCK			DEPRECIATION			NET BLOCK	
		As on 01.04.2019	Additions	As on 31.03.2020	Upto 01.04.2019	During the year	Upto 31.03.2020	As on 31.03.2020	As on 31.03.2019
1.	Tangible Assets Furniture & fittings								
	(16-17)	7,750		7,750	2,208	736	2,944	4,806	5,542
	(17-18)	68,040		68,040	12,928	6,464	19,392	48,648	55,112
	(19-20)		13,200	13,200	-	1,254	1,254	11,946	-
2	Plant & equipment								
	(16-17)	46,401		46,401	44,081	601	44,081	2,320	2,320
	(17-18)	9,500		9,500	1,803	1,516	2,404	7,096	7,697
	(17-18)	23,954		23,954	3,032		4,548	19,406	20,922
3	Computers								
	(16-17)	67,322		67,322	63,954		63,954	3,368	3,368
	(17-18)	93,566		93,566	59,264	29,632	88,896	4,670	34,302
	(19-20)	-	12,000	12,000		3,800	3,800	8,200	-
4	Air Conditioner								
	(17-18)	71,600		71,600	13,604	6,802	20,406	51,194	57,996
5	Cabinet								
	(17-18)	1,30,800		1,30,800	24,852	12,426	37,278	93,522	1,05,948
		5,18,933	25,200	5,44,133	2,25,726	63,231	2,88,957	2,55,176	2,93,207

SELF EMPLOYERS LEASING AND FINANCE LTD, KOZHIKODE

NOTES TO THE PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 31/3/2020

(Amount in Rs.)

INCOME	31.03.2020	31.03.2019
12) Revenue from Operations:-		
<u>Sale of service:</u>		
(a) Interest		
<u>Income from loans</u>	1,11,43,158.00	1,05,11,257.00
(b) Other operating income:		
Service charges	5,83,350.00	5,21,680.00
Total	1,17,26,508.00	1,10,32,937.00
13) Other Income		
Excess provision w/off/badebts received	-	4,60,616.00
Other income(IT Refund)	27,660.00	-
Total	27,660.00	4,60,616.00
EXPENSES		
14) Employees benefits		
<u>Remuneration and benefits tp Employees and Directors</u>		
Salaries & allowances	55,28,304.00	46,03,027.00
Group Gratuity Fund Trust	1,00,000.00	1,70,000.00
Staff welfare expenses	47,885.00	99,618.00
Total	56,76,189.00	48,72,645.00
15) Finance cost		
Interest expense	29,39,825.00	28,97,768.00
16) Other expenses		
Rent	1,05,600.00	1,05,360.00
Electricity	37,355.00	42,474.00
Repairs & maintenance	51,393.00	32,125.00
Insurance	3,322.00	3,299.00
Rates & taxes	-	-
Travelling & conveyance	3,10,650.00	5,20,390.00
Directors sitting fee	23,000.00	15,000.00
Telephone & postage	20,021.00	21,593.00
Printing & stationery	1,16,802.00	1,12,028.00
Professional & legal charges	1,78,683.00	2,12,950.00
Payment to auditors		25,000.00

	Bank charges	60,270.40	1,668.00
	Meeting expenses	3,14,786.00	3,54,957.00
	Business promotion expenses	4,38,508.00	7,75,922.00
	Miscellaneous	57,349.00	58,550.00
	Registration & Filing Fee	1,07,710.00	52,500.00
	Incentive	7,75,760.00	7,75,000.00
	TDS & Income Tax	2,945.00	72,750.00
	News Paper and Periodicals	2,520.00	-
	Total	26,06,674.40	31,81,566.00
17)	Depreciation	63,231.00	79,495.00
18)	Provisions w/off/ Badebts w/off		
	Badebts w/off	45,150.00	51,595.00
	Provisions for bad & doubtful debts		
	Contingent provisions against standard assets	25,123.00	7,285.00
	Total	70,273.00	58,880.00

19.ADDITIONAL INFORMATION

19.1 Disclosure of Related Party Transactions in accordance with The Accounting Standard

(As-18)"Related Party Disclosures.

A. Related Party and Nature of Relationship

Sl. No.	Nature of Relationship	Name of Related Party
(i)	Key Management Personnel	Mr. T.D. Joseph-Managing Director Mr. Sreekanth-Director Mr. V.P. Mohandas-Director
(ii)	Enterprises over which the key managerial personnel and their relatives are able to exercise significant influence having transactions with the company	Nil
(iii)	Relatives of key management personnel having transactions with the company	

Poppy Philip	Anusha	
George Abraham	Sissymol George	
Saly George	Ipe Kuriakose	Alice Viji John
Jomy K Jose	Niranjana s Prabhu	Laisa Joseph
Rani Siby	Annamma Joseph	Mini Binoy
Rajan P U	E .K Antony	Mariamamma Alex
Saramma Viji	John S	Mathew Abraham
Sobha Sajan	Zacharias T.T	Ahammed Kunhi C.P
Jayanthi D Bhat	Padmalatha Bhat	Rosamma Kurian
Revathi D Bhat	Jisha	Nimin Mathew
Ambaresh Bhat	Vasanthakumar	Joseph Thomas
John Sajan	Sabitha	Anu Anna Mathew
Kuruvila Thomas	Baiju	Teny Joy Sebastian
John Jacob	Mini T.S	Cherian Varghese
Punnoose P I	Cherian C I	Tony Joy Sebastian
Mercy Thomas	Beena Raju	

19.2 Transactions with related party during the year

	Particulars		2017-2020	2016-2019
1	Transactions with Key Managerial Personnel			
1.a	Remuneration	Mr. T D Joseph	1,20,000	1,00,000
1.b	Loan taken during the year	Mr. T D Joseph		-
1.c	Interest paid during the year	Mr. V.P. Mohandas		-
	Loan repaid during the year	Mr. V.P. Mohandas		-
Balance outstanding as the year end				
	Short term borrowings	Mr.V.P. Mohandas		
		Mr. T.D. Joseph		-
2. Transactions with Relatives of Key Managerial Personnel				
2.a	Rent Paid during the year	Bijoy T Baby	72,000	72,000
2.b	Interest Paid		29,39,825	28,97,768
2.c.	Balance outstanding as at the year end			
	Short term borrowings		2,99,54,380	2,08,55,197

19.3 Segment Reporting

The company is a non banking financial company engaged in the business of giving loans. The company has only one reportable business segment as per Accounting Standard 17-“Segment Reporting” as per prescribed by Companies (Accounts) Rules 2014.

19.4 Contingent liabilities and commitments (to the extent not provided for in the accounts)

	31 March 2020	31 March 2019
I. Contingent liabilities		
a) Claims against the Company not acknowledged as debts	-	-
II. Commitments		
a) Estimated amount of contracts remaining to be executed on capital account and not provided for	-	-
b) Uncalled liability on shares and other investments partly paid	-	-
c) Other commitments	-	-

19.5 Expenditure in foreign currency—Nil (Previous year- Nil)

- -

19.6 Earnings in foreign exchange—Nil (Previous year- Nil)

- -

19.7 Remittance in foreign currencies on account of dividend

(i) Number of nonresident shareholders—Nil (Previous year -Nil)	-	-
(ii) Number of shares held by them- Nil (Previous year -Nil)	-	-
(iii) Dividend remitted in foreign currency- Nil (Previous year- Nil)	-	-

19.8 The Company has an internal control system in place, including in relation to internal controls over financial reporting, which is commensurate with the nature and size of its operations. These internal controls are reviewed/ tested by the management on an ongoing basis and there are no material weaknesses/deficiencies. Further strengthening of the internal control system /improvements thereof being assessed/ carried out by the management on a continuing basis.

19.9. The company has not taken public deposits as given in Note No.4 which is in compliance with the provisions contained in the circular issued by Reserve Bank Of India(RBI/2014-15/53DNBS(PD) CCNO.379/03.02.001/2014-15)dated 01.07.2014.

19.10 Prudential Norms

As per the Non Banking Financial Companies Prudential Norms (Reserve Bank) Directions, 2007,the company has made provisions for non performing assets & on standard assets as shown in the table below.

	(Amount in Rs.)	
	31.3.2020	31.03.2019
<u>Substandard assets</u>		
Doubtful Assets	--	--

Total Nonperforming Assets	--	--
Interest Suspense created	--	--
Provision required as per prudential norms	--	--
Provision already available	--	--
Additional provision made during the year	--	--
Standard assets	5,13,68,299.7	4,13,19,239
Provision required as per prudential norms	1,28,421	1,03,298
Provision already available	1,03,292	96,013
ProvAdditional provision made during the year	25,123	7,285

In accordance with the Notification No.DNBS.223/CGM(US)-2011 dated 17th January,2011 issued by the Reserve Bank Of India vide its directions, the Company has made general provision of 0.25% for standard assets.

19.11 Previous year's figures have been regrouped and rearranged wherever necessary to suit the current year's layout. Figures have been rounded off to the nearest rupee.0

For and on Behalf of the Board of Directors

As per our report attached

Joseph Thuruthumaliyil Devasia

Sreekantan Chathoth

For R.B. Pai & Associates

Managing Director
(DIN: 00593064)

Director
(DIN: 07645361)

Chartered Accountants
FRN: 0025275

R. BALAKRISHNA PAI

Partner
M. No. 021818

Place: Kottayam
Date: 27-11-2020

Place: Kottayam
Date: 27-11-2020

Annex

Schedule to the Balance Sheet of a non-deposit taking non-banking financial company for FY 2019-20
(as required in terms of paragraph 13 of Non-Banking Financial (Non-Deposit Accepting or Holding)
Companies Prudential Norms (Reserve Bank) Directions, 2007)

(Rs. In Lakhs)

Particulars	Amount Outstanding	Amount Overdue
Liabilities side :		
(1) Loans and advances availed by the nonbanking financial company inclusive of interest accrued thereon but not paid:		
a) Debentures : Secured	-	-
: Unsecured	-	-
(other than falling within the meaning of public deposits*)		
(b) Deferred Credits	-	-
(c) Term Loans	-	-
(d) Inter-corporate loans and borrowing	-	-
(e) Commercial Paper	-	-
(f) Other Loans - Unsecured Loans from Relatives of Directors	299.54	-
* Please see Note 1 below		
Assets side :		Amount outstanding
(2) Break-up of Loans and Advances including bills receivables [other than those included in below] :		
(a) Secured		-
(b) Unsecured		513.70
(3) Break up of Leased Assets and stock on hire and other assets counting towards AFC activities		
(i) Lease assets including lease rentals under sundry debtors :		
(a) Financial lease		-
(b) Operating lease		-
(ii) Stock on hire including hire charges under sundry debtors:		
(a) Assets on hire		-
(b) Repossessed Assets		-
(iii) Other loans counting towards AFC activities		-
(a) Loans where assets have been repossessed		-

(b) Loans other than (a) above	-
(4) Break-up of Investments :	
Current Investments :	
1. Quoted :	
(i) Shares : (a) Equity	-
(b) Preference	-
(ii) Debentures and Bonds	-
(iii) Units of mutual funds	-
(iv) Government Securities	-
(v) Others (please specify)	-

2. Unquoted :	
(i) Shares : (a) Equity	-
(b) Preference	-
(ii) Debentures and Bonds	-
(iii) Units of mutual funds	-
(iv) Government Securities	-
(v) Others (please specify)	-
Long Term investments :	
1. Quoted :	
(i) Shares : (a) Equity	
(b) Preference	-
(ii) Debentures and Bonds	-
(iii) Units of mutual funds	-
(iv) Government Securities	-
(v) Others (please specify)	-
2. Unquoted :	
(i) Shares : (a) Equity	-
(b) Preference	-
(ii) Debentures and Bonds	-
(iii) Units of mutual funds	-
(iv) Government Securities	-
(v) Others (please specify)	-

(5) Borrower group-wise classification of assets financed as in (2) and (3) above :

Please see Note 2 below

Category	Amount net of provisions		
	Secured	Unsecured	Total
1. Related Parties **	-	-	-
(a) Subsidiaries	-	-	-
(b) Companies in the same group	-	-	-
(c) Other related parties	-	-	-
2. Other than related parties	-	513.70	513.70

(6) Investor group-wise classification of all investments (current and long term) in shares and securities (both quoted and unquoted):

Please see note 3 below

Category	Market Value / Break up or fair value or NAV	Book Value (Net of Provisions)
1. Related Parties **		
(a) Subsidiaries	-	-
(b) Companies in the same group	-	-
(c) Other related parties	-	-
2. Other than related parties	-	-
Total	-	-

** As per Accounting Standard of ICAI (Please see Note 3)

(7) Other information

Particulars	Amount
(i) Gross Non-Performing Assets	
(a) Related parties	-
(b) Other than related parties	-
(ii) Net Non-Performing Assets	
(a) Related parties	-
(b) Other than related parties	-
(iii) Assets acquired in satisfaction of debt	-

Notes:

- As defined in paragraph 2(1)(xii) of the Non-Banking Financial Companies Acceptance of Public Deposits (Reserve Bank) Directions, 1998.
- Provisioning norms shall be applicable as prescribed in Non-Banking Financial (Non-Deposit Accepting or Holding) Companies Prudential Norms (Reserve Bank) Directions, 2007.
- All Accounting Standards and Guidance Notes issued by ICAI are applicable including for valuation of investments and other assets as also assets acquired in satisfaction of debt. However, market value in respect of quoted investments and break up/fair value/NAV in respect of unquoted investments should be disclosed irrespective of whether they are classified as long term or current in (4) above.